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## GENERAL CIRCULAR NUMBER 2026-007

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**DATE:** February 3, 2026

**TO:** Heads of State Agencies and Human Resources Directors

**SUBJECT:** CPTP Continuing Education Courses for the 2026 Performance Year

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State Civil Service's Comprehensive Public Training Program (CPTP) is pleased to announce that the continuing education courses for the 2026 Performance Year are now available in CPTP's catalog on LaGov Learning and the [SCS website](#). According to Civil Service Rule 25.2, all classified state supervisors are required to complete Mandatory Training Requirements, which include a continuing education component. As in previous years, these supervisors must complete one continuing education course between January 1, 2026, and December 31, 2026.

Completion of any one of the following courses or learning events will fulfill the Continuing Education requirement for 2026:

- **SCS CPTP How to Stay Relevant** – This web-based training focuses on strengthening your effectiveness as a supervisor in an evolving workplace.
- **SCS CPTP Performance Planning & Evaluation** – This instructor-led course builds practical skills for setting goals, managing performance, and navigating the evaluation process.
- **SCS CPTP Leadership Academy Virtual Events** – There are eight [Leadership Academy Virtual Events](#) scheduled for 2026. Attendance at any one of these eight events will satisfy the Continuing Education requirement.

In most cases, the continuing education completion credit will only be given beginning January 1, 2026, through December 31, 2026. If the course was taken before January 1, 2026, the learner will only receive the course completion and not the continuing education completion. The only exception is for completion of SCS CPTP Performance Planning & Evaluation. CPTP will apply Continuing Education credit for any classified supervisor who completed SCS CPTP Performance Planning and Evaluation in December 2025.

If you have questions regarding the continuing education courses or any of CPTP's offerings, don't hesitate to get in touch with the Learning, Performance, and Culture Division at SCS at (225) 342-8539 or via email at [scs-cptp@civilservice.la.gov](mailto:scs-cptp@civilservice.la.gov).

Sincerely,

s/Byron P. Decoteau, Jr.  
State Civil Service Director