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GENERAL CIRCULAR NUMBER 2025-017

DATE: **March 20, 2025**

TO: **Heads of State Agencies and Human Resources Directors**

SUBJECT: **Release of the State Civil Service CPTP Leadership Academy**

State Civil Service is pleased to announce the release of the SCS CPTP Leadership Academy. The SCS CPTP Leadership Academy is designed to help participants prepare for leadership opportunities by developing essential leadership skills. Leaders exist at every level within an organization, so this program allows anyone to take ownership of their development. Through a mix of web-based courses and a variety of virtual events, participants will learn valuable skills that will serve them well as they continue their employment journey here in Louisiana state government.

Program courses provide participants with leadership skills that they can apply in their workplaces, regardless of their current role. These skills include:

- Applying leadership strategies
- Demonstrating emotional intelligence
- Cultivating trust within a work group
- Demonstrating courage
- Communicating effectively
- Managing conflict
- Designing continuous improvement initiatives
- Acting decisively
- Applying strategic thinking strategies
- Demonstrating professionalism
- Managing performance

If you would like additional information about the program, it can be found on our website here. Included on that page are the dates and topics for this year's virtual events as well as a link to a brochure outlining the Leadership Academy Program, its requirements, and its courses.

Those who are ready to enroll in the program can do so today at LaGov Learning! Simply use the search term leadership academy on your "my learning" page and filter for "programs" on the results page.

Should you have any questions regarding the program, or its requirements, please contact the SCS Learning, Performance, and Culture team at: SCS-CPTP@la.gov.

Sincerely,

s/Byron P. Decoteau, Jr.
State Civil Service Director