

TC Webinar Notes

October 2, 2023

ILT Updates:

1. Schedules through the end of the year are available now.
 - Group 2 Capstones are back in person.
2. Inform your employees that they need to remove themselves from future course rosters once they complete a course.
 - People are booking themselves into multiple course offerings for the same course and when they complete the course, they are not removing themselves from other courses, taking a spot they no longer need.

WBT Updates:

1. If you have an employee who has taken PSH for Supervisors and they have not received credit, they need to remove the assignment and then reassign the course.
2. Stress management course has been revised.
3. 2 brand new WBT courses
 - SCS CPTP Networking 101
 - SCS CPTP Setting SMART Goals

TC Mailbag:

Question:

I completed my Capstone course. Why am I showing as incomplete for my Mandatory Training?

There are two explanations for this. First, when we moved to the new system, we did away with individual training groups. Instead, we created a Group 1 and a Group 2 program and put all the required training for that supervisory group in the program. So, Group 1 contains the Core and Group 1 courses. Whereas Group 2 contains the Core, Group 1, and Group 2 courses. In some of the instances where we have been contacted about missing credit, while the employee had completed one of the capstones, they still needed to complete the other(s).

The second explanation involves individuals who have taken our Alternate Virtual capstone workshops. In these instances, the employee had not completed all 3 of the workshops. Please remind your employees that if they choose to take the alternate virtual capstones, that they must complete all 3 of them in order to receive credit.

