

TC Webinar Notes

June 6, 2023

ILT Updates:

1. Schedules through July available now, August will be available by 6/15
2. Course Waitlist
 - Being on the waitlist does not mean you're in the class
 - No cap on number allowed on the waitlist
 - List is per class
 - You have to put yourself on the list for each date
3. 1 brand new ILT course that has been released
 - Challenging Conversations
 - Outcomes of the course
 - Define challenging conversations
 - Explain how challenging conversations impact the workplace
 - Identify communication barriers
 - Apply strategies to lead challenging conversations

WBT Updates:

1. We cannot give credit in Learn fir courses taken in an outside system
2. 3 brand new WBT courses has been released
 - SCS CPTP Secrets of Highly Successful Groups
 - SCS CPTP Guide for New Professional
 - SCS CPTP Common Workplace Problems and How to Handle them

General Reminders:

Continuing Education requirement for supervisors due 6-30-2023

1. Run the StLA Item Completion Status CSV report
 - Filter for:
 - Personnel Area
 - Item (Continuing Education 2023)
 - EE's in a Supervisory Group (user>job codes>sup group)

Step-by-Step Guides for Success Factors are available

[State of Louisiana - LaGOV Help](#) > [LAGOVHELP](#) > [LaGov Learning](#) > **ADMINISTRATORS**

TC Mailbag:

Program due dates cannot be extended; Employees can not be added to full classes

