CPTP Training Coordinator Webinar

December 01, 2020

Updates

First virtual G2 offered in mid-December

- Prebook if classes are full.
- If you have an employee who will miss their G2 deadline, please send the employee's name, personnel number, and deadline date to Glyn Hays at Glyn.Hays@la.gov

Deadline extensions for Core & G1

- If you have an employee who will not be able to meet their deadline, please let Glyn know.
- Deadlines are extended on a case by case basis to 3/31/2021.

PSH Deadline

- Get it done as soon as possible; do not wait until the last minute.
- Remind employees.

Virtual courses

- Do not book virtual courses if you are not planning to attend.
- We are adding as many dates as possible.
- We will accommodate course days and dates with your work schedule. Email Julie Miller at Julie.Miller4@la.gov for more information.
- If you have attended an Alt Capstone please remove your bookings or prebookings for any course in that program to avoid issues with getting credit.

Mail Bag

Q: All virtual capstones are full. What do I need to do.

A: You will need to prebook. If you're in danger of your deadline passing and need an extension, please

email Glyn.

Questions:

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