

# CPTP Training Coordinator Webinar

## October 2, 2018

### New Courses

- **Creating Success In Our Multigenerational Team**
  - Listed in LEO as Multigenerational Team
  - Replacing Managing Across Generations
  - Half-day class
  - Open to all employees
  - To be on open schedule in 2019
  
- **Strategic Delegation**
  - Replacing Delegating Effectively
  - Half-day class
  - For supervisors/managers
  - To be on open schedule in 2019

### Updates

- **Schedule**
  - Schedule is set through the end of the year
  - No additional class dates to be added for 2018
  - Prebook classes wanted/needed
  
- **LSO Training Coordinator class**
  - Class date is October 18<sup>th</sup>
  
- **CPTP Policy Board**
  - Policy Board meeting on October 18<sup>th</sup>
  - 2pm in Thomas Jefferson Room
  - Pro Trainer certificates will be awarded
  - Everyone is welcome
  
- **Training Coordinator Survey**
  - Only 1/3 of TCs surveyed responded
  - Most TCs want additional TC & MTR training and webinars
  - Most have TC tab

- Most are subscribing and tracking MTRs
- Most are notifying supervisors of MTRs by email
- Half-day classes garnered lots of support, mainly for less out-of-office time
- Full-day classes had significant support
  - For those with employees traveling, feel the agency gets most for its travel money with full-day class
  - Many felt knowledge attained was better
- Overwhelming support for distance learning
  
- **Success Series Webinar (Season 5)**
  - Topic: Social Media: Doing it Right, Avoiding the Dangers
  - October 18<sup>th</sup> at 1pm
  - Always on 3<sup>rd</sup> Thursday of the month at 1pm
  - Registration on our website
  - Signing up for one registers for them all
  
- **Rosanna's Retirement Party**
  - November 9th