

**MINUTES / ACTIONS****COMPREHENSIVE PUBLIC TRAINING PROGRAM POLICY****BOARD MEETING****WEDNESDAY, OCTOBER 26, 2016****2:00 P.M.**

*(THOMAS JEFFERSON ROOM, SUITE 1-136-A/B, FIRST FLOOR, CLAIBORNE BUILDING
1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA)*

- **Roll Call**

The Comprehensive Public Training Program Policy Board convened its meeting with a quorum at 2:06 p.m. on Wednesday, October 26, 2016. Present were Board Chair Melinda Robert and members Chris Broadwater, Terrence Ginn, Dana Le Bherz, and Cheryl Schilling. Board Vice-Chair Jerry Guillot and members Marie Anders, Johnny Anderson, Lilibeth Lavinghouse were absent.

1) **Introduction of New Board Members:**

Ms. Robert introduced two new members: Mr. Terrence Ginn, representing the Louisiana State Board of Regents, and Ms. Cheryl Schilling, representing the Division of Administration.

2) **Status Report:**

Please see the attached PowerPoint.

[CPTP Policy Board Meeting 10-26-16.pdf](#)

3) **Status Report:**

SCS Director, Mr. Byron P. Decoteau, Jr., commended CPTP staff members on work done creating videos. He discussed the statewide competency initiative, citing three agencies, including SCS, which are working with TWD staff to use the competency project.

4) **CPTP Certificates:**

The board approved the nominees for the Professional Certificate.

5) **Adoption of Meeting Dates for 2017:**

The board adopted meeting dates for 2017: March 23 and October 26.

6) **Consideration of the Minutes of the Board Meeting held on October 13, 2015.**

The minutes were approved by the board as written.

7) Presentation of Professional Certificate:

Ms. Robert presented certificates to the following:

Andrea Dixon, DOTD

Erah Ford, LED

Michelle Hanks, DOTD

Ashley Holliday, DOTD

DeAnna Talbert, DCFS

There being no further business, the meeting adjourned at 2:42 p.m., on Wednesday, October 26, 2016.

Respectfully submitted,

BYRON P. DECOTEAU, JR., DIRECTOR

MELINDA ROBERT, CHAIR