

**MINUTES / ACTIONS****COMPREHENSIVE PUBLIC TRAINING PROGRAM POLICY****BOARD MEETING****TUESDAY, OCTOBER 13, 2015****2:00 P.M.**

---

*(THOMAS JEFFERSON ROOM, SUITE 1-136-A/B, FIRST FLOOR, CLAIBORNE BUILDING  
1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA)*

---

- **Roll Call**

**The Comprehensive Public Training Program Policy Board convened its meeting at 2:00 p.m., on Tuesday, October 13, 2015. Present were Vice-Chair Jerry Guillot, and Board Members Marie Anders, Chris Broadwater, Ronald Jackson, Lilibeth Lavinghouse, Dana Le Bherz, and Melinda Robert. Chair Barbara Goodson was absent.**

---

1) **Introduction of New Members:**

**Two new members were added to the board: Marie Anders (Louisiana Judicial College) and Melinda Robert (State Civil Service).**

2) **Status Report:**

**Please see attached PowerPoint:**

<http://civilservice.louisiana.gov/files/divisions/training/CPTPPolicyBoardMeeting10132015.pdf>

3) **Proposed Changes to Fee Structure:**

**The Board adopted the changes to the Pricing Policy. Please see PowerPoint (link above).**

4) **CPTP Certificates:**

**The Board approved awarding the certificates proposed to the following:**

**MANAGING PEOPLE CERTIFICATE: Sean Hooper (DCFS)**

**PROFESSIONAL CERTIFICATE: Kristi M. Folse (DOTD), Jennifer M. Kennedy (SCS), Laura Root Matherne (DOA), Brian R. Reigh (DOTD), Michelle Sanders (DOA), Stephanie C. Smith (DHH/MVA), Laci L. Talley (SCS)**

5) **Status Report:**

**Interim SCS Director, Byron Decoteau, Jr., provided a brief update from SCS and commended the CPTP staff for being recognized by the National Association of State Personnel Executives for their achievements in Training.**

6) **Adoption of Meeting Dates for 2016:**

**The Board adopted meeting dates for 2016 of March 9 and October 26.**

7) **Consideration of the Minutes of the Board Meeting held on October 16, 2014:**

**The minutes were approved by the Board as written.**

8) **Presentation of Managing People and Professional Certificates:**

**Certificates from Item 4 were presented by Mr. Guillot to:  
Sean Hooper, Kristi M. Folsie, Jennifer M. Kennedy, Laura Root Matherne, Michelle Sanders,  
and Laci L. Talley.**

**Absent were Brian R. Reigh and Stephanie C. Smith.**

---

**There being no further business, the meeting adjourned at 2:37 p.m., on Tuesday, October 13, 2015.**

**Respectfully submitted,**

---

**BYRON P. DECOTEAU, INTERIM DIRECTOR**

---

**BARBARA GOODSON, CHAIR**