



## MINUTES/ACTIONS

AGENDA  
STATE CIVIL SERVICE COMMISSION  
GENERAL BUSINESS MEETING  
WEDNESDAY, APRIL 1, 2026  
9:00 A.M.

BYRON P. DECOTEAU, JR.  
DIRECTOR

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LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA

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- Roll Call

The State Civil Service Commission convened its monthly general business meeting at 9:09 a.m. on Wednesday, April 1, 2026. Present were Vice Chairman D. Scott Hughes, Commissioners Candes Carter, Craig Netterville, Jo Ann Nixon, and Codi Plaisance. Chairman Stewart Gentry and Commissioner Thomas Grimstad were absent.

- Opportunity for Public Comment (No Attachment)  
No requests received from the public to address the commission.
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On motion duly made, seconded, and passed; the Commission took the specified action as listed for each of the requests listed below:

- 1) Consideration of the **Minutes** of the Commission meeting held March 4, 2026. **The Commission unanimously approved the minutes as written.**
- 2) Request for Commission approval of **Suspension Pending Criminal Proceedings of Anthony Jasmin, Jr.**, by Lafourche Basin Conservation Levee and Drainage District. **The Commission unanimously granted the request of Lafourche Basin Conservation Levee and Drainage District to suspend Anthony Jasmin, Jr., without pay, pending criminal proceedings. In addition, the Commission approved to allow Anthony Jasmin, Jr., to use the remaining balance of his annual leave.**
- 3) Request of the **Division of Administration, Office of Technology Services**, to exempt from the classified service, one (1) Project Coordinator, in accordance with State Civil Service Rule 4.1 (d) 2, effective April 1, 2026, through March 31, 2030. **The Commission unanimously granted the request.**
- 4) Request of the **Louisiana Department of Health, Office of Behavioral Health, Eastern Louisiana Mental Health System**, to extend authority to exempt from the classified service, one (1) Liaison Officer position, in accordance with State Civil Service Rule 4.1(d)2, effective April 2, 2026, through April 1, 2030. **The Commission unanimously granted the request.**
- 5) Request of the **Louisiana Department of Health, Office of the Secretary**, to exempt from the classified service, one (1) Deputy Chief position, in accordance with State Civil Service Rule 4.1(d)2, effective April 1, 2026, through March 31, 2030. **The Commission unanimously granted the request.**

- 6) Request of the **Louisiana Department of Health, Office of the Secretary**, to exempt from the classified service five (5) positions in the Emergency Preparedness section, in accordance with State Civil Service Rule 4.1(d)2, effective April 1, 2026, through November 30, 2029. **The Commission unanimously granted the request.**
- 7) Request of the **Louisiana Housing Corporation** to extend authority to exempt from the classified service one (1) Director position, in accordance with State Civil Service Rule 4.1(d)2, effective May 4, 2026, through May 3, 2030. **The Commission unanimously granted the request.**
- 8) Request of the **Louisiana Housing Corporation** to extend authority to exempt from the classified service one (1) Administrator position, in accordance with State Civil Service Rule 4.1(d)2, effective May 4, 2026, through May 3, 2030. **The Commission unanimously granted the request.**
- 9) Request of **Baton Rouge Community College** to amend a Rewards and Recognition policy in accordance with State Civil Service Rule 6.16.1, effective April 1, 2026. **The Commission unanimously granted the request.**
- 10) Request of the **Department of Public Safety and Corrections, Corrections Services**, to establish a Special Entrance Rate Policy for the Corrections Support Specialist job series, in accordance with State Civil Service Rule 6.5(b), effective April 1, 2026. **Brad Nolan, President of the Louisiana Probation and Parole Association, spoke in support of the request. The Commission unanimously granted the request.**
- 11) Request of the **Louisiana Department of Health, Office of the Secretary**, to amend a Special Entrance Rate policy for Disability Determination job titles, in accordance with State Civil Service Rule 6.5(b), effective April 1, 2026. **The Commission unanimously granted the request.**
- 12) Request of **Louisiana Works** to establish a Special Entrance Rate policy for the Occupational Safety and Health Administration job series, in accordance with State Civil Service Rule 6.5(b), effective April 1, 2026. **The Commission unanimously granted the request.**
- 13) Request of the **Louisiana Department of Health, Medical Vendor Administration**, to amend an Incentive Pay policy for the Economic Stability Division, in accordance with State Civil Service Rule 6.16(d), effective January 1, 2026, through September 30, 2026. **Camille Conaway, Executive Director, Office of Economic Independence, Louisiana Department of Health, provided an update to the commissioners on the Incentive Pay policy. The Commission unanimously granted the request.**
- 14) Request of the **Louisiana Department of Health (LDH), Office of Behavioral Health (OBH), Central Louisiana State Hospital (CLSH)** for authority under the provisions of State Civil Service Rule 23.6(a) and (b) to allow Shaundrae Stewart, Classified WAE Psychiatric Aide 1, to be reappointed after exceeding the 1,245 hours in a 12-month period, effective April 1, 2026, through March 31, 2027. **The Commission unanimously granted the request. This approval does not cover any hours worked in excess of 1,245 hours prior to the Commission date of April 1, 2026.**
- 15) **State Civil Service** Rule 6.5(c) and 6.5(g) Exceptions **Director Decoteau informed the Commission that 58 total exceptions under State Civil Service Rules 6.5(c) and 6.5(g) were granted between October 25, 2025, through March 19, 2026.**
- 16) Request of **State Civil Service** to ratify the Director's authorization of Special Entrance Rates in accordance with State Civil Service Rule 6.5(b). **The Commission unanimously granted the request.**

- 17) Report on **State Civil Service** Rule 6.16(a), Premium Pay policies, up to \$2.00 per hour, for all hours worked, approved under the Director's delegated authority. **Director Decoteau provided a summary of premium pay policies, up to \$2.00 per hour, approved under the Director's delegated authority.**
- **Director's Report**  
**Director Decoteau shared the following with the commissioners:**
    1. The Commissioners were provided a report on all pending appeals cases as of March 25, 2026, in the OnBoard system. The report "Appeals Report 180 Days" was included which lists each appeal that has been pending over 180 days.
    2. The Commission received three email correspondences since our last meeting, which can be found in OnBoard.
    3. The department has issued two reports on Parental Leave use in the Executive Branch for Calendar Years [2024](#) and [2025](#).
    4. 2026 Regular Legislative Session Update: The department is currently monitoring 89 bills, of which 34 are being monitored specifically for possible impacts related to the Commission, state employees and the system in general. Director Decoteau discussed testimony he provided on March 25, 2026, before the House and Governmental Affairs committee on HB 202.
    5. Director Decoteau requested to promulgate rules to address the following:
      - Additional rules related to the notification of applicants to state classified jobs;
      - Chapter 13: Rule 13.37, which references the physical address related to applications for review; and,
      - Chapter 11: Rule 11.23.1 related to funeral leave and potentially exploring allowing job appointments the use of funeral leave.
    6. On March 19, 2026, Director Decoteau was invited as a guest to speak on the topic of *Civil Service: Responsibilities, Limits, Possibilities*, with the [Neutral Gound Organization in New Orleans](#).
  - Consideration of a motion to *recess/adjourn* for Executive Session to consider Applications for Review of Civil Service Appeals and to discuss Personnel Matters. (All Commissioners to verbally vote.) **There being no further business, on motion duly made, seconded, and unanimously passed, the Commission meeting adjourned at 10:44 a.m. on April 1, 2026.**

Respectfully submitted,

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Byron P. Decoteau, Jr., Director

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D. Scott Hughes, Vice Chairman